

STATEMENT OF UNIT CONDITION & SECURITY DEPOSIT RETURN

PROJECT NAME: _____

LAST NAME: _____ FIRST NAME: _____ MI _____

SS# _____ DOB _____

CURRENT ADDRESS: _____ CITY: _____ ST _____ ZIP _____

PREVIOUS ADDRESS: _____ CITY: _____ ST _____ ZIP _____

CURRENT EMPLOYER: _____ OCCUPATION: _____ CITY _____ ST _____

SPOUSE NAME: _____ SS# _____ DOB _____

UNIT # _____ TERM OF RENTAL AGREEMENT _____ TO _____

DATE: MOVE-IN _____ MOVE-OUT _____ VACATE NOTICE REC'D _____

RENT PAID THROUGH _____

CREDITS

1 SECURITY DEPOSITS (REFUNDABLE)

APARTMENT _____
KEYS _____
PETS _____
OTHERS _____
TOTAL _____

\$ _____

2 PREPAID RENT

FOR PERIOD _____ TO _____

\$ _____

3 TOTAL TENANT DEPOSITS AND CREDITS (1+2)

\$ _____

CHARGES

4 UNPAID RENT

FROM _____ TO _____

\$ _____

5 MISCELLANEOUS CHARGES

DAMAGES/REPAIRS

\$ _____

OTHER CHARGES

\$ _____

TOTAL

\$ _____

6 TOTAL TENANT UNPAID RENT/CHARGES (4+5)

\$ _____

7 REFUND DUE TENANT (3-6)

\$ _____

8 AMOUNT DUE PROJECT IN EXCESS OF DEPOSITS (6-3)

\$ _____

REMARKS:

FORWARDING ADDRESS _____ CITY _____ ST _____ ZIP _____

SIGNED _____

DATE _____

TITLE _____